



<b>PART 1 MINUTES OF THE LOCAL SUPPORT BOARD (LSB) FOR THE CORNERSTONE ACADEMY</b>	
<b>Date</b>	14 <sup>th</sup> June 2023 at 5pm
<b>Venue</b>	Cornerstone Academy Sandbach, Cornerstone House, 26 Crewe Road, Sandbach, CW11 4NE
<b>Attendees expected</b>	Darren Gallimore (DGE) Chair Damien Sweeney (DSY) Headteacher Juliet Jones (JJS) Governor Kathryn Ollier (KOR) Governor Anne Williams (AWS) Business Manager
<b>Apologies</b>	Stefanie Williams (SWS) Governor Amanda Whitehead (AWH) Staff Governor
<b>In attendance</b>	Kath Kitchen (KKN) School Improvement Partner (SIP) Helen Phillips (HPS) Directory of Education Michele Eaton (MEN) - Governance Professional

<b>AGENDA ITEM 1</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>
	The chair welcomed everyone to the meeting. AWH and SWS sent their apologies.

<b>AGENDA ITEM 2</b>	<b>DECLARATIONS OF INTEREST</b>
	No new declarations of interest.

<b>AGENDA ITEM 3</b>	<b>DECLARATION OF ANY OTHER BUSINESS</b>
	No declarations of any other business.

<b>AGENDA ITEM 4</b>	<b>PART ONE MINUTES OF THE LAST MEETING DATE 23<sup>rd</sup> March 2023 AND MATTERS ARISING</b>
<b>Discussion</b>	The minutes were accepted and approved.

<b>AGENDA ITEM 5</b>	<b>CHAIR'S ACTION</b>
<b>Discussion:</b>	See the part 2 confidential minutes.

<b>AGENDA ITEM 6</b>	<b>LSB ORGANISATION, RESIGNATIONS, APPOINTMENTS AND VACANCIES</b>
	JJS has completed the safer recruitment training. KOR will find her certificates for the training she has completed. The following roles and responsibilities were assigned: DGE - Student Wellbeing, Behaviour, Mental Health and Safeguarding. JJS - Public Relations, Parents, Community Links. JJS and DGE - Teaching and Learning KOR – Trips and Visits

<b>AGENDA ITEM 7</b>	<b>GOVERNOR RECORDS and USE OF GVO</b>
----------------------	--

<b>Discussion:</b>	AWS stated that if there is anything the governors need within GVO then to contact AW and she will support them. AWS will set up a Whatsapp group for all the governors.
--------------------	---

<b>AGENDA ITEM 8</b>	<b>GOVERNOR INDUCTION AND TRAINING</b>
	There was nothing to report.

<b>AGENDA ITEM 9</b>	<b>SAFEGUARDING</b>
	The staff are very vigilant to the needs of the pupils. All incidents are recorded on CPoms. Any changes are discussed during the day and again during daily briefing. There have not been any major alerts.  For all other matters with regards to safeguarding please see the part 2 confidential minutes.

<b>AGENDA ITEM 10</b>	<b>HEADTEACHER'S REPORT INCLUDING SCHOOL DATA, QUALITY OF TEACHING, NEW STAFF APPOINTMENTS AND FIRST AID SUMMARY</b>
-----------------------	--

<b>Discussion:</b>	<p>The report was shared with the governors before the meeting. DSY asked the governors if they had any questions.</p> <p>DSY stated that the attendance was lower this year down to one pupil who has not been able to access the school site. The school are teaching him remotely. The attendance is at 88% and for the last two years it has been above the national average.</p> <p>Within year 6 there is a pupil from South Gloucestershire Local Authority. The LA are happy with what the school have put in place. The school have gathered all the information together about this pupil and have identified their needs in preparation for their next setting. Currently the SEN team are trying to locate a suitable placement for the pupil. They have consulted with Cheshire East and Stafford but currently they are not able to meet need.</p> <p><i>JJS asked what would happen next.</i></p> <p>DSY stated that there is on school in High Peak who have built bespoke packages for pupils in the past. They have moved to a new Multi Academy Trust (MAT) so have said no. South Gloucestershire may challenge this. This pupil is not able to remain at Cornerstone after the end of July. The pupil is currently in care and South Gloucestershire's plan is to move the pupil nearer to home.</p> <p><i>KOR asked if the DFE would direct this situation.</i></p> <p>DSY stated that this could happen.</p> <p><i>JJS asked if there were any vacancies at Cornerstone.</i></p> <p>DSY stated that there are some places but there are pupils who are lined up to fill them. Those pupils who are waiting will be in school by the end of summer. The school would like to settle them in before the summer holiday.</p> <p><i>JJS asked how this would impact on the staffing.</i></p> <p>DSY stated that there is currently a supply teaching assistant who is very good.</p> <p>JJS stated that the impact on the staff is higher given the needs of the pupils within school. There is a duty of care to the staff as well as the pupils.</p> <p>DSY stated that the school need to make sure the ratios of staff to pupils is high. There is currently one member of staff off with illness but hopefully they will be back soon.</p> <p>DSY stated that there would be two new pupils starting on Monday and possibly two more on the Monday after so then the school would be up to capacity. The year six pupils will leave at the end of the summer so this will be a quieter start in September 2023, but numbers are healthy for September.</p> <p>AWS stated that this was the first time the school had been in this position. DSY stated that there was an even mix of pupils across both sites.</p>
--------------------	--

	<p><i>JJS asked if there were any plans for expansion.</i>  DSY stated that this would be shared in the part 2 confidential minutes.</p>
<b>AGENDA ITEM 11</b>	<b>FINANCE</b>
<b>Discussion:</b>	<p>AWS went through the finance report. At the end of May 2023 there was a balance of £10k but the school are hoping by the end of the summer it will be £30k.  The premises has had varying factors in relation to moving out from Congleton. The next financial year will be more stable. The pupil numbers will be there to support a better year. There is some money to spend if it is needed.</p> <p>The staffing budget for 2023-2024 is uncertain and could be anywhere from 6.5% to 9% increase in salaries.  There is a small increase of 10% to the base funding from Cheshire East.  The energy bills have been very expensive. Cheshire East schools for energy should bring the cost down.  Cornerstone will not receive anymore money from the National Funding Formula.  Cornerstone is an independent not for profit school, so the school has to be careful with spending.  The forecast for the cumulative surplus is £120k and this money is in the bank as reserves.</p> <p><i>JJS asked that some schools are looking at a deficit so why is this a surplus amount.</i>  <i>KOR stated that there was a worry about the 3-year plan. Is the increase in fees being taken into account.</i>  DSY stated that there had been an increase in the fees last year and again this year. There will be a limit to what the school can do to raise further funds. In January 2019 when the school opened there was an amount of base funding, but this has not increased until this year. It may have to increase again.</p> <p><i>JJS stated that this was not unique and asked if the government will give any additional funding this year to cover the pay increases for teachers and support staff. The support staff received £1925 this year and will receive the same again next year.</i>  KOR stated that moving forward this could be a significant cost that is not being addressed or looked at.</p> <p>AWS stated that the three-year budget year on year is £20k for two years then is down to £10k. The in-year surplus is predicted to be £20k. Financially it is tight, but this is the best place the school has been financially compared to the past.</p> <p><i>KOR asked if there will be a change in the next two to three years in terms of models of funding.</i></p> <p>AWS included here the policies from Item 15.  The admissions policy has been updated to reflect the increase in prices.  The outreach policy has a change to the introduction in terms of what the school do and what they offer and the cost.  The change is for the cost to a maintained school place to go from £250 to £275 and for an academy school place to go from £300 to £325.</p> <p><i>JJS asked if this would impact the budgets within school. Will it have a significant impact on the intake figure at Cornerstone.</i>  DSY stated that when they send a pupil to Cornerstone they will have tried a range of other strategies and possibly paid for an additional adult to work with the pupil. There is a positive outcome for a pupil when attending Cornerstone.</p> <p><i>JJS stated that she hoped that it didn't affect the school as the needs of the pupils should be met within the most appropriate setting.</i></p> <p><i>KOR asked how many of the pupils who attend Cornerstone were re commissioned from a previous school. If they are re commissioning, then the offset against the result on the budget</i></p>

	<p><i>should not have an impact. The results produced within Cornerstone far outweigh the costs for the schools in terms of the pupils progress.</i></p> <p>DSY stated that there were a number of schools who re commissioned the services at Cornerstone.</p> <p>AWS stated that Cornerstone ask the school to use the Pupil Premium (PP) funding to make sure that it is spent on placements.</p> <p><i>KOR asked how the school could market themselves and show what they offer.</i> The school are marketing themselves in a number of ways and this will be looked at further.</p> <p>HPS introduced KKN who is the School Improvement Partner (SIP) for the trust and has been working with DSY on raising the profile of the school.</p> <p>KKN stated that she was not an Ofsted inspector. She further stated that she was blown away but the practice she observed within school. She stated she saw love and that the school should be shouting from the rafters about all the good work they do.</p> <p>KKN has helped DSY to complete and submit the application to NASEN.</p> <p>The school have set up an outreach CPD offer for schools. This includes running training workshops and hosting SENCo meetings. This is to support schools in using strategies before a situation gets to crisis point. Schools will ask for advice and come and share their current situation about a pupil and learn about some strategies that they could use. The school are working with the Local Authority on embedding the CPD off within the SEND offer. The school want to be a part of the solution. Schools are finding more and more complex needs that need addressing. The idea is for Cornerstone to support developing expertise within other schools. If Cornerstone were to expand too much it would take away the ethos of how the school works.</p> <p>DSY is already embedding this within the Specialist Headteacher Group. They meet every two weeks and discuss what can be offered within mainstream schools.</p> <p>KOR stated that the name of Cornerstone is very well known but it is about connecting with the schools in the early stages to help them to work on strategies.</p>
--	---

<b>AGENDA ITEM 12</b>	<b>SCHOOL DEVELOPMENT PLAN (SDP) AND SCHOOL EVALUATION FORM (SEF)</b>
<b>Discussion:</b>	<p>The SDP is an abridged version and next year will take on a different format. The SDP identifies priorities which are crucial.</p> <p>The SEF will be two pages and will have grading within it.</p> <p>HPS stated that the priorities will be such that all parties involved are aware of what is going on and what needs to be done.</p>

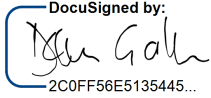
<b>AGENDA ITEM 13</b>	<b>SCHOOL WEBSITE COMPLIANCY</b>
<b>Discussion:</b>	This is currently up to date.

<b>AGENDA ITEM 14</b>	<b>POLICIES</b>
	Governors to approve the Outreach and Admissions policies on GVO.

<b>AGENDA ITEM 15</b>	<b>ANY OTHER BUSINESS AND ITEMS FOR THE NEXT MEETING</b>
	<p>KKN stated that it had been nice to visit the school and meet everyone. If the governors would like her to focus on a certain area within the school when she next visits for them to let DSY know. KKN is quality assuring the practice that goes on within the school. KKN will forward her report when it is written.</p>

	<p>JJS stated that it would be useful to read the report from KKN and then have the opportunity to ask questions.</p> <p>KKN stated that it would also be good to share what the school are doing on Twitter which could then be linked to the school website.</p>
--	--

<b>AGENDA ITEM 16</b>	<b>DATE OF NEXT MEETINGS</b>
	TBC

DocuSigned by:  
  
2C0FF56E5135445...

23-Nov-2023