



Part 1 Minutes Cornerstone Academy Local Support Board (LSB) Meeting of The YES Trust		
Date:	15 th November 2022 at 5:00pm	
Venue:	The Stables, Warmingham Road, Crewe, CW1 4PP	
Present:	Darren Gallimore Damien Sweeney Amanda Whitehead Anne Williams	Chair Staff Associate Director of Education Clerk to the Governors
Apologies:	Juliet Jones	Governor
Non Attendance	Kathryn Ollier	Governor
In attendance:	Helen Phillips Chris Heptinstall Rob Halsall	Director of Education Director of Business YES Trust Chair

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE
Discussion:	Darren thanked everyone for attending and confirmed receipt of apologies from Juliet Jones.

AGENDA ITEM 2	DECLARATIONS AND CONFLICTS OF INTEREST
Discussion:	None were declared.

AGENDA ITEM 3	DECLARATION OF ANY OTHER BUSINESS
Discussion:	Yes, discussion at end of meeting

AGENDA ITEM 4	PART ONE MINUTES OF THE LAST MEETING 16/6/22
Discussion:	Minutes of previous meeting approved and to be signed off by Darren Gallimore.

AGENDA ITEM 5	CHAIR'S ACTION
Discussion:	Darren confirmed there has been no urgent action taken independently on behalf of the board since the last meeting.

AGENDA ITEM 6	FINANCE
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Discussion:	<p>Current overview of the school budget and finance was presented by Chris Heptinstall.</p> <ul style="list-style-type: none"> • The Annual finance audit went well with no abnormalities. • 2021/2022 academic year was a break even with no surplus. • New employees will be automatically enrolled into the NEST pension scheme with the CE scheme now closed off to new members • 2022/2023 academic year so far is off to a very slow start due to a one site operation affecting admissions and increased transport expenses.
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AGENDA ITEM 7	LSB ORGANISATION, RESIGNATIONS, APPOINTMENTS AND VACANIES
Discussion:	<ul style="list-style-type: none"> • Amanda Whitehead was welcomed to the LSB as the staff associate. • Jo Bain has resigned. • Governor vacancies are currently being advertised across The Trust including all the schools in The Trust. We also have a banner on our school gate. • Darren Gallimore has stepped into to cover the role of Safeguarding Governor until we reach compliment of Governors, and the Governor Map is reallocated.

AGENDA ITEM 8	GOVERNOR TRAINING Information
Discussion:	<p>Governors were reminded about mandatory training:</p> <ul style="list-style-type: none"> • Child Protection Refresher 2022 • Safeguarding Young People • The Prevent Duty • Keeping Children Safe in Education Part 1 • Safeguarding Children with SEND • Safer Recruitment if appropriate <p>All courses are available in TES/Educare and when complete, certificates should be upload to GVO.</p> <p>TES/Educare and GVO training has been offered to all LSB members; Anne Williams will email all LSB members their login details and will offer training slots as required.</p> <p>Governors to complete training modules required by the next meeting in Spring 2023.</p>

AGENDA ITEM 9	CORNERSTONE RESIGNATIONS, APPOINTMENTS AND VACANCIES
Discussion:	<ul style="list-style-type: none"> • One staff resignation in July 2022 • Two SLT positions from September 2022. Congratulations to Katrina Macey and Sophie Neilson who have both been promoted to Assistant Headteachers. • One new TA starting at the end of November 2022 • One MAT leave position from January 2023. • Discussion about using LinkedIn for vacancy advertising not only for Cornerstone but across The Trust. This will be looked at Board Level in the first instance. CE currently have hundreds of jobs on offer, so recruitment is currently difficult.

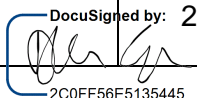
AGENDA ITEM 10	SAFEGUARGING
Discussion:	<ul style="list-style-type: none"> • Cornerstone has recently completed the section 175 Audit and submitted to Cheshire East. • SCIES (Safeguarding of Children in Education Settings) audit at Trust level has recently been completed.

	<ul style="list-style-type: none"> Safeguarding incidents within Cornerstone were discussed in the second part of the board meeting (confidential) and, it was discussed that Safeguarding procedures are robust and followed by all staff.
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AGENDA ITEM 11	HEADTEACHERS REPORT INCLUDING SCHOOL PERFORMANCE, RECENT SIP VISIT, QUALITY OF TEACHING, ACADEMIC PROGRESS, BOXALL, DOJO, DATA, SDP , SEF
Discussion:	<ul style="list-style-type: none"> Discussion focused on the recent SIP (School improvement Person) visit which was outstanding. Congratulations went to Damien Sweeney for good leadership and continuation of the 'Good' Ofsted report, resulting in the exceptional report from Kath Kitchen the independent SIP.

AGENDA ITEM 12	POLICIES TO BE APPROVED
Discussion:	<ul style="list-style-type: none"> All Cornerstone policies have recently been uniformly updated with a new front cover and ALL policies will be reviewed in Spring/Summer 2023 with any major changes to be approved by the LSB prior to publication, most notably: <ul style="list-style-type: none"> Child Protection and Safeguarding Admissions SEN Curriculum Behaviour <p>These policies will be notified to the LSB prior to the summer meeting for full LSB approval before publication.</p>
	<ul style="list-style-type: none">

AGENDA ITEM 13	AOB and DATE OF NEXT MEETING
Discussion:	<ul style="list-style-type: none"> The YES Trust Board will visit The Stables for their next meeting – date yet to be confirmed. The LSB are interested to hear from all Cornerstone staff, and it was agreed at each LSB meeting a member of staff will attend to present a topic of their choice (lasting no more than ten minutes). Amanda Whitehead will speak to the Cornerstone team to arrange this for the spring meeting. Anna Freud training in Parental Engagement is to be attended by a member of the Cornerstone team which will be rolled out to staff. A powerful tool, helping us to empower parents and carers. The Cornerstone staff survey was VERY positive. Congratulations to Damien, Katrina and Sophie for leading a whole staff team, being effective leaders and working well together. <p>The Governors continued the meeting with Part Two – confidential matters.</p> <p>The date/schedule of the next meeting(s) have since come through from The YES Trust and are as follows:</p> <ol style="list-style-type: none"> Tuesday 07/03/23, 5pm at The Stables Tuesday 13/06/23, 5pm at The Stables

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17-May-2023

To be signed and dated by the Chair of Governors Darren Gallimore once approved by the LSB Board.