



<b>PART 1 MINUTES OF THE CORNERSTONE LOCAL SUPPORT BOARD (LSB)</b>		
<b>Date</b>	<b>Thursday 23<sup>rd</sup> March 2023 @ 5:00pm</b>	
<b>Venue</b>	<b>The Cornerstone Academy, Cornerstone House, 26 Crewe Road, Sandbach, CW11 4NE</b>	
<b>Attendees Expected</b>	<b>Darren Gallimore (DGE) Damien Sweeney (DSY) Amanda Whitehead (AWD) Juliet Jones (JJS) Kathryn Ollier (KOR) Stefanie Williams (SWS)</b>	<b>Chair Head Teacher Staff Governor Governor Governor Governor</b>
<b>Apologies</b>	<b>Kathryn Ollier (KOR) Wendy Allen (WAN)</b>	<b>Governor</b>
<b>In Attendance</b>	<b>Michele Eaton (MEN) Wendy Allen (WAN) (Part 1 only)</b>	<b>Clerk to the Governors Observer</b>

*For all sets of minutes and backing papers it is taken that all will have been pre-read and coverage will therefore be limited to: • accuracy • action points • challenge*

<b>AGENDA ITEM 1</b>	<b>WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE</b>
<b>Discussion:</b>	The LSB would like to welcome SWS to the governing board. Apologies were received and accepted from KOR and WAN. SWS was absent.
<b>AGENDA ITEM 2</b>	<b>DECLARATIONS AND CONFLICTS OF INTEREST</b>
<b>Discussion:</b>	There were no new declarations of interest.
<b>AGENDA ITEM 3</b>	<b>DECLARATION OF ANY OTHER BUSINESS</b>
<b>Discussion:</b>	To note an update on first aid.
<b>AGENDA ITEM 4</b>	<b>PART ONE MINUTES OF THE LAST MEETING (15<sup>TH</sup> NOVEMBER 2022) (standing item)</b>
<b>Discussion:</b>	The minutes of the last meeting were accepted and approved.
<b>AGENDA ITEM 5</b>	<b>MATTERS ARISING FROM THE PREVIOUS MINUTES</b>
<b>Discussion:</b>	Part 8 JJS has completed the KCSIE and Prevent training. She will need to complete the Safeguarding children with SEND. DGE stated that this was not possible to be completed by 28 <sup>th</sup> March and that it should be completed by the end of the Easter holidays. DSY stated that he would feed this back to Rob Halsall.

<b>AGENDA ITEM 6</b>	<b>CHAIR'S ACTION</b>
<b>Discussion:</b>	Please see the part 2 confidential minutes.
<b>AGENDA ITEM 7</b>	<b>LSB ORGANISATION, RESIGNATIONS, APPOINTMENTS AND VACANCIES</b>
<b>Discussion:</b>	<p>There is currently one parent governor vacancy. It would be good if the governing body could recruit someone with a finance background. KOR is happy to continue as a governor. The following governor links were assigned.</p> <p>Public Relations – DGE Teaching and Learning – SWS and JJS Student wellbeing – WAN Safeguarding - DGE</p>
<b>AGENDA ITEM 8</b>	<b>GOVERNOR RECORDS and USE OF GVO</b>
<b>Discussion:</b>	DSY reported that there had been some problems with Educare in that sometimes the training that governors had done did not appear in there. This is being investigated.
<b>AGENDA ITEM 9</b>	<b>GOVERNOR INDUCTION AND TRAINING</b>
<b>Discussion:</b>	Nothing to report
<b>AGENDA ITEM 10</b>	<b>IMPACT OF COST OF LIVING CRISIS</b>
<b>Discussion:</b>	<p>There has been an increase in energy and food bills.</p> <p><i>A Governor asked how school were mitigating against this.</i> The school bursar is speaking to staff about turning off lights when they are not needed.</p> <p><i>A Governor asked if the children were coming into school more hungry than before.</i> The head reported that there did not seem to be a change in this situation. Children were coming in hungry and were given food to eat but this had not changed. Both school sites are now making their own lunches to this has been a good saving as everything is bought that is needed and there is less waste. Tesco delivers the food.</p>
<b>AGENDA ITEM 11</b>	<b>SAFEGUARDING</b>
<b>Discussion:</b>	<p>The Headteacher said that there were no concerns in particular. There are some children who are discussed and monitored on a daily basis. One child may move from early help to close monitoring but any issues are shared with social care and there is a clear ethos of care and support. The staff have Cheshire East safeguarding children in education training. Every three years there is also a whole school basic awareness training. Then there is a yearly refresher which is delivered to staff through the use of a powerpoint presentation.</p>
<b>AGENDA ITEM 12</b>	<b>HEADTEACHER'S REPORT INCLUDING SCHOOL DATA AND QUALITY OF TEACHING</b>
<b>Discussion:</b>	<p><i>A governor asked if they could look at the attendance figures. What have school got in place to support and encourage the persistent absence figures?</i> One child has had persistent absence but not necessarily due to illness. Attendance overall is good but not as good as it has been in the past. For one child it is difficult to meet their needs as they are complex. There are systems in place to support both the families and the children to encourage better attendance.</p> <p>The headteacher reported how the data is collected alongside teacher assessment to show academic progress within the school. With regards to reading the school use a combination of NFER reading tests and the Salford</p>



	<p>Reading Assessment. There is a range of different results and profiles but school will continue to monitor this alongside teacher assessment to find a clear picture of progress throughout the school.</p> <p><i>A governor asked how is this validated and moderated.</i> All staff in school come together to meet and moderate the work that is going on. DGE asked that the head and staff be acknowledged for their consistent hard work.</p>
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<b>AGENDA ITEM 13</b>	<b>NEW STAFF APPOINTMENTS</b>
<b>Discussion:</b>	<p>There are two new members of staff. One teacher who is covering a maternity leave. She is a great teacher who cares and nurtures the children. 1 teaching assistant who has a range of skills and is training to be a counsellor.</p>

<b>AGENDA ITEM 14</b>	<b>FINANCE</b>
<b>Discussion:</b>	<p>School is hoping to finish the financial year in the black which would be a good outcome for the school. <i>A governor asked that if the surplus deficit was a negative figure is this still deemed a deficit?</i> Yes, it is.</p> <p><i>A governor stated that it is quite a significant amount. They asked would it be coming out of capital.</i> No it comes from Cheshire East and the money is guaranteed. They will be invoiced for the second half of the year.</p> <p><i>A governor asked that with the three yearly forecast, if the school balance the books this year what is the projection moving forward?</i> This year there has been an increased charge to schools. School has put in a bid to the Local Authority to ask for an increase in base funding as this has not changed since June 2019. It is currently 10k per child per place. School is waiting for a response to this. It is critical that the ratios of staff to children within the alternative provision remain as they are. This will need to be discussed at a later date if the Local Authority do not provide any further funding.</p>

<b>AGENDA ITEM 15</b>	<b>SCHOOL DEVELOPMENT PLAN AND SCHOOL EVALUATION</b>
<b>Discussion:</b>	<p>Katrina has slimmed down the SDP but the content is still the same. The school now have a simplified SDP that is outward facing. The main priority this year is writing and incorporating as much as they can. There are two or three other areas of priority. School will continue to focus on the key areas whilst still having the SDP as a working document in the background. A great deal of the content is good practice and is happening daily within school.</p>

<b>AGENDA ITEM 16</b>	<b>SCHOOL WEBSITE COMPLIANCY</b>
<b>Discussion:</b>	<p>The school bursar maintains the school website and ensure it is up to date and relevant. The governors stated that it is a good reflection of the school and what it is about. For any prospective students who are anxious about attending school they can go to the website to see what happens within school and this can sometimes help to reduce their anxiety. Anne is developing the links to the information that is needed.</p>

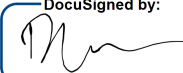
AGENDA ITEM 17	POLICIES
<p><b>Discussion:</b></p>	<ul style="list-style-type: none"> <li>• Governors to agree the policy schedule for the year and any policies developed to date for approval.</li> <li>• Policies will be split so that for each LSB they will be organised and approved throughout the year.</li> <li>• Policies will be an ongoing agenda item. Some policies are Trust policies and so they will be agreed at Trust level. Other policies will be agreed by each academy in relation to the needs of their school.</li> </ul> <p>The following policies are available for approval by governors on GVO</p> <ul style="list-style-type: none"> <li>• Outreach</li> <li>• Cornerstone Offer</li> <li>• Admissions</li> <li>• Anti-bullying</li> <li>• Behaviour and Communications</li> <li>• Child Protection</li> <li>• Safeguarding</li> <li>• Curriculum</li> </ul> <p>The governors agreed to approve them at the meeting today and then to ask the other governors who were absent to read and approve them on GVO.</p> <p><i>A governor asked if in the next headteachers report there could be the following information .</i></p> <p>Safeguarding DSL referrals LADO referrals Bullying incidents Sexual Racism</p> <p>DSY agreed that he would add these to the headteachers report for the next LSB meeting.</p>

AGENDA ITEM 18	ANY OTHER BUSINESS AND ITEMS FOR THE NEXT MEETING
<p><b>Discussion:</b></p>	<p>DSY reported on the first aid situation within school. There have been twenty-five first aid incidents across both school sites since September 2022. All incidents were minor and a majority of them were staff being hurt by children.</p> <p><i>A governor asked how the school mitigate for the well being of the staff.</i> The team are very close and support each other. They check up on someone if they have had a bad day or experienced an incident. Staff know if they are feeling vulnerable there is someone who can support them.</p> <p><i>A governor acknowledged the great support the head had for his staff. They asked who supports him within the school.</i> The head stated that he was very well supported by the trust but also by the staff within school.</p> <p><i>A governor asked if there was any way they could support with the mental health and well being of the staff and children.</i> It was acknowledged that governors were there at the end of the phone if they were needed and that this was a great support to the head and the rest of the staff.</p> <p>School are arranging for staff to come to governors meetings to share information about their job roles or a particular area of school life. This is to help support the staff in knowing who the governors are and that they are listening and supporting what is going on in school.</p> <p><i>A governor asked what school were doing with regards to RE. As Cheshire East has a new SACRIN how do school ensure there is consistency.</i></p>



	RE is incorporated into the areas within the curriculum to which it lends itself. However, the schools current priority is PSHE.
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AGENDA ITEM 19	DATE OF NEXT MEETING/S
<b>Discussion:</b>	Date of the next meeting <ul style="list-style-type: none"><li>• <b>Wednesday 14<sup>th</sup> June 2023 @ 5:00pm</b></li></ul>

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07-Jul-2023