



Part 1 Minutes		
Cornerstone Academy Local Support Board (LSB) Meeting of The YES Trust		
Date:	16 th June 2022 at 5:00pm	
Venue:	The Stables, Warmingham Road, Crewe, CW1 4PP	
Present:	Darren Gallimore Damien Sweeney Jo Bain Juliet Jones Chris Heptinstall Anne Williams	Chair Headteacher Vice Chair Governor Director of Business Clerk to the Governors
Apologies:	Kathryn Ollier	Governor
Absent:	Sarah Bond Paul Forsyth	Governor Governor
In attendance:	Helen Phillips Oliver Wood	Director of Education (joined at 5.20pm) Teacher (joined at 6pm for 20 mins to present school data)

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE		
Discussion:	Darren thanked everyone for attending and confirmed receipt of apologies from Kathryn Ollier.		

AGENDA ITEM 2	DECLARATIONS AND CONFLICTS OF INTEREST		
Discussion:	None were declared.		
Actions:	What: Declarations and conflicts of interest included as an agenda item each LSB meeting	By Whom: Clerk	By When:

AGENDA ITEM 3	DECLARATION OF ANY OTHER BUSINESS		
Discussion:	LSB rolls to be discussed at the end of the meeting.		

AGENDA ITEM 4	PART ONE MINUTES OF THE LAST MEETING 10/3/22		
Discussion:	Minutes of previous meeting approved and signed off by Darren Gallimore.		

AGENDA ITEM 5	CHAIR'S ACTION		
Discussion:	Darren confirmed there has been no urgent action taken independently on behalf of the board since the last meeting.		



AGENDA ITEM 6	LSB ORGANISATION, RESIGNATIONS, APPOINTMENTS AND VACANCIES		
<p>Discussion:</p>	<p>Darren Gallimore is visiting both sites to meet and speak to all Cornerstone staff. Both Damien and Darren are encouraging all governors to visit both school sites and to be involved. Darren informing his visits so far have been welcoming and he has been received with friendly faces and warmth.</p> <p>Helen Philips informed Governors that The YES Trust have recently joined The Bolton Institute and we (all schools in The YES Trust) are Laboratory Schools and have links worldwide as well as the UK. School improvement is achieved by empowering teachers and support staff. Lesson Observations look only at positives and are a great model. Recent visitors from Bristol were very impressed with The YES way. Juliet Jones was also impressed and said Cornerstone is child centred and the headteacher and staff have the child at the centre with authentic relationships.</p> <p>LSB Governor Meetings arranged:</p> <ul style="list-style-type: none"> • Jo Bain: • Darren Gallimore: 23/6/22 – Boxall and Admissions with Anne Williams at The Stables and 5/7/22 visiting Congleton to support normal operations and to speak to staff. • Juliet Jones: 4/7/22 – visiting Congleton <p>LSB Governor non-attendance and lack of communication and input to the LSB meetings was discussed. Currently, two Governors have not responded, communicated, or contributed to this or the last meeting. It was agreed that Darren Gallimore would write to them advising they will be removed from Cornerstone LSB, offering an appeal for any exceptional circumstances, to be received by 1/7/22. Thereafter, if appropriate to do so, to initiate Governor recruitment using LinkedIn and banner on school fence and gate.</p> <p>It was agreed that a Cornerstone Staff Governor is required, and that Cornerstone staff are to vote as soon as possible. This will be initially for 12 months starting from September 2022.</p>		
<p>Actions:</p>	<p>What: Darren Gallimore to write to both Governors who are not responding/communicating. Anne Williams to send all Cornerstone staff voting forms for a staff Governor</p>	<p>By Whom: Darren Gallimore Anne Williams</p>	<p>By When: Immediately Immediately</p>

AGENDA ITEM 7	RESIGNATIONS, APPOINTMENTS AND VACANCIES		
<p>Discussion:</p>	<p>Cornerstone currently employs 10 staff: 1 x Headteacher 3 x Teachers 1 x Trainee Teacher / Learning Mentor 1 x Pastoral Lead / Learning Mentor 1 x Outdoor Lead / Learning Mentor 2 x Teaching Assistants 1 x Office Manager</p> <p>Due to the increase in admissions, funding has been approved for an additional post of Teaching Assistant. We are currently advertising for (both with a closing date of 1/7/22):</p> <ul style="list-style-type: none"> • PT/TT TA from 1/9/22 for 28 hours per week • FT TA/Outdoor Instructor from 1/9/22, 37 hours per week (due to a resignation) 		



	From September, Cornerstone's trainee teacher will attend 6 weeks teacher training in a local school. Staffing during this period should be fine as hopefully we will have the additional TA in post working across both sites as required.
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AGENDA ITEM 8	GOVERNOR TRAINING Information		
Discussion:	<p>Governors were reminded training in the following is required:</p> <ul style="list-style-type: none"> • Child Protection Refresher 2021 • Safeguarding Young People • The Prevent Duty • Keeping Children Safe in Education Part 1 • Safeguarding Children with SEND • <p>All courses are available in TES/Educare and when complete, certificates should be upload to GVO. GVO training will also be available when new Governors are appointed for the next academic year and training will be discussed again at the next meeting when hopefully there is a whole compliment of Governors. The same training plus any additional training is also open to Cornerstone staff on the same platform.</p> <p>Governor site visits to include other informed training as per item 6: Boxall/Assessment and the collection of data/CPoms.</p> <p>Governors to observe teaching sessions and follow the educational rounds observation style.</p>		
Actions:	What: Governors to complete all mandatory training and additional training as appropriate to develop knowledge about school activities	By Whom: All Governors	By When: Yearly. Focus will be in September when/if new Governors are appointed.

AGENDA ITEM 9	SAFEGUARDING
Discussion:	Current safeguarding was discussed, and procedure was followed without problem. Escalated safeguarding was referred to Cheshire East CHECS (Cheshire East Children's Consultation Service) and it was a very efficient process.

AGENDA ITEM 10	SCHOOL PERFORMANCE
Discussion:	<p>Current school data was introduced by Damien followed by a more in-depth presentation from Oliver Wood, KS1 Class Teacher.</p> <p>Oliver demonstrated current attainment for all children attending Cornerstone. Data shows that all children are working at or below age related expectation, but all children are making academic progress.</p> <p>Boxall and behaviour progress was presented, and all children are making progress. Behaviour is measured using ClassDojo and 80% or above is considered 'Good,' only 2 of the 21 children are not achieving 'good' levels of behaviour.</p>



AGENDA ITEM 11	FINANCE		
<p>Discussion:</p>	<p>Current overview of the school budget and finance was presented by Chris Heptinstall, Director of Business. After a 'slow' start to this current academic year, Cornerstone Academy is now in an overall good position, and this has been due to increased admissions and pupil movement across both school sites - The Stables and Congleton.</p> <p>Average pupils per month = 18 Spending on Improved ICT – 8 new iPads with charging cage for Congleton Future ICT spending is anticipated with new interactive whiteboards for The Stables in both classrooms.</p> <p>Current large spending is mainly on Staffing, School Meals and Educational Psychologist. Budgeting has been put in place for any future pay increases for staff; this is constantly changing.</p> <p>Admissions and pupil movement is key to maintaining Cornerstones current position. Admissions and pupil movement is managed by Damien Sweeney, assisted by guest SLT Katrina Macey and Sophie Neilson.</p>		
<p>Actions:</p>	<p>What: Ongoing management of Admissions and pupil movement</p>	<p>By Whom: Damien Sweeney Katrina Macey Sophie Neilson</p>	<p>By When: Ongoing</p>

AGENDA ITEM 12	QUALITY OF TEACHING		
<p>Discussion:</p>	<p>Damien spoke about recent lesson observations using the Laboratory School way – all positives and this is going well. A recent visit from Keystone Academy Headteacher was very pleasing as we were informed of good quality teaching whilst being aware of each child's individual sensitive need(s).</p> <p>Cornerstone will continue to do lesson observations the Laboratory School Way.</p>		
<p>Actions:</p>	<p>What:</p>	<p>By Whom:</p>	<p>By When:</p>

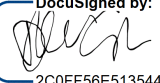
AGENDA ITEM 13	SDP and SEF UPDATE		
<p>Discussion:</p>	<p>Damien informed that both are unchanged. Cornerstone will continue to follow and use both and will continue to make any improvements as and when agreed by himself and guest SLT Katrina Macey and Sophie Neilson.</p>		
<p>Actions:</p>	<p>What:</p>	<p>By Whom:</p>	<p>By When:</p>

AGENDA ITEM	POLICIES TO BE APPROVED		
<p>Discussion:</p>	<p>Cornerstone Academy's revised Admissions Policy was approved by all Governors at tonight's meeting. This will be signed off and is valid from 1st September 2022. It is inclusive of increased fees with and appendix detailing a Service Level Agreement (SLA) and Referral From which the 'home school' is required to complete.</p>		
<p>Actions:</p>	<p>What:</p>	<p>By Whom:</p>	<p>By When:</p>



AGENDA ITEM	AOB and DATE OF NEXT MEETING
Discussion:	<p>The Governors continued the meeting with Part Two – confidential matters.</p> <p>The date/schedule of the next meeting(s) have since come through from The YES Trust and are as follows:</p> <ol style="list-style-type: none">1. Tuesday 15/11/22, 5pm at The Stables2. Tuesday 07/03/23, 5pm at The Stables3. Tuesday 13/06/23, 5pm at The Stables

To be signed and dated by the Chair of Governors Darren Gallimore.

DocuSigned by:

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18-Nov-2022